

BOARD OF EDUCATION  
Millburn School District 24  
REGULAR BOARD of EDUCATION MEETING  
August 26, 2019

**BOARD MEMBERS PRESENT**

Carissa Casbon LaTourette, President  
Denise Ide, Vice President  
Jim Guziak, Secretary  
Sean Coleman  
Stephen Gray  
Brendan Murphy  
Ardre Orie

**BOARD CLERK**

Veronica Lynn Willis

**ADMINISTRATION PRESENT**

Jason Lind, Superintendent of Schools  
Stephen Johns, Business Manager/CSBO  
Joanne Rathunde, Director of Technology  
Jake Jorgenson, Principal, MMS  
Bennett Walshire, Principal, MES

**VISITORS**

Judy Calhoun

The Regular Board of Education Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7:00 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following members in attendance: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Ardre Orie and Brendan Murphy. Absent: None

**PUBLIC COMMENTS** - None

**ADDITION of INFORMATION/DISCUSSION ITEMS** - None

**ACTION ITEMS**

Report on Shared Services or Outsourcing

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve the Report on Shared Services or Outsourcing. On a voice vote the following board members voted Aye: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Ardre Orie. Nays: None. Absent: None. The motion passed.

Approve District Goals

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve the District Goals. Jim Guziak wanted to know if the plan was to make a decision on solar panels for the 2019-2020 school year. Dr. Lind explained that it was part of a discussion with the maintenance plan over the next 5 to 20 years. On a voice vote the following board members voted Aye: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Denise Ide, Brendan Murphy and Ardre Orie. Nays: Jim Guziak. Absent: None. The motion passed.

Approval to Hire National Investigations for District Residency Investigations

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve the Hiring of National Investigations for District Residency Investigations. On a roll call vote the following board members voted Aye: Brendan Murphy, Ardre Orie, Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak and Denise Ide. Nays: None. Absent: None. The motion passed.

Approve the MES/MMS Emergency Management Plan

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve the MES/MMS Emergency Management Plan. On a voice vote the following board members voted Aye: Jim Guziak, Denise Ide, Brendan Murphy, Ardre Orie, Carissa Casbon LaTourette, Sean Coleman and Stephen Gray. Nays: None. Absent: None. The motion passed.

### Approve the Parent-Student Handbook Changes

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve the Parent-Student Handbook Changes. On a voice vote the following board members voted Aye: Jim Guziak, Denise Ide, Brendan Murphy, Ardre Orie, Carissa Casbon LaTourette, Sean Coleman and Stephen Gray. Nays: None. Absent: None. The motion passed.

### Approval of Thought Exchange

A motion was made by Denise Ide, with a second by Stephen Gray, to approve Thought Exchange in the amount of \$12,000. On a roll call vote the following board members voted Aye: Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy, Ardre Orie, Carissa Casbon LaTourette and Sean Coleman. Nays: None. Absent: None. The motion passed.

### Consent Agenda

A motion was made by Carissa Casbon LaTourette, with a second by Denise Ide, to approve the Consent Agenda as presented. On a roll call vote the following board members voted Aye: Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy, Ardre Orie and Carissa Casbon LaTourette. Nays: None. Absent: None. The motion passed.

The Consent Agenda Included:

- Approval of Minutes
  - Special Meeting August 19, 2019
- Bill Approval and Payment Authorization
- Activity Account
- Personnel Report

Employ:       Melissa Olhausen - 1.0 FTE MBAC Counselor  
                   Austin Dacks - 1.0 FTE MBAC Counselor, pending background check results  
                   Sheila Cox - 1.0 FTE MBAC Counselor, pending background check results

## **INFORMATION/DISCUSSION**

### FOIA

SmartProcure sent a request for current employee work email addresses.

### Special Education Leadership Transition Report

In anticipation of this transition Elizabeth Keefe presented an update on some of the transition activities that she and Adam Rowlands have taken part in; they include professional development, 2 state conferences, The New Director's Training and monthly K-8 Director's Meetings. In September, Kari Gedville will join Mrs. Keefe and Mr. Rowlands as they attend a facilitated IEP Training.

## **FUTURE AGENDA ITEMS**

Purchase of 3-D Printers  
 Hunter's Safety Class  
 Cursive Instruction

## **SUPERINTENDENT REPORT**

Dr. Lind presented on the Strategic Dashboard which aides in identifying the indicators of what is being used to monitor and track success in the district. Dr. Lind also informed the Board that the 12 new SEDOL classrooms are doing well.

## **BUSINESS OFFICE REPORT**

Dr. Johns asked the Board to review the list of potential projects that need to be completed so the architects can prepare for bid. Dr. Johns will prepare the list of potential projects in order of urgency for the Board's review.

**BOARD REPORTS**

In preparation for her role at the IASB Director at Large for the Lake Division, Carissa Casbon LaTourette reported that she completed two webinars; one on the History of The IASB and the other one on The Organization of The IASB. Ms. Casbon LaTourette also reviewed the IASB Press Issue 101webinar. Ms. Casbon LaTourette also reported that she found it easy to log in and access Push Coin.

**ADJOURNMENT**

There being no further business, a motion was made by Carissa Casbon LaTourette, with a second by Denise Ide to adjourn the Regular Meeting. On a voice vote all Members voted Aye. Nays: None. Absent: None. The motion passed. The Regular Meeting adjourned at 8:17 PM.

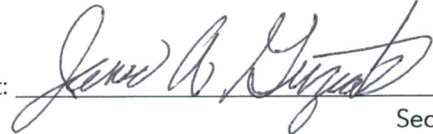
Board of Education  
Millburn School District 24  
Lake County, Illinois

By: \_\_\_\_\_



President

Attest: \_\_\_\_\_



Secretary

September 23, 2019

Date